



IAWBH 15th International Conference

Conference Presentation Guide

Overview

This guide outlines the presentation guidelines for contributors to the 15th Biennial International Association on Workplace Bullying and Harassment (IAWBH) Conference. It provides essential information on presentation formats, session structures, and practical requirements to support presenters in delivering high-quality, engaging contributions to the conference program.

The theme of the IAWBH 2026 Conference, “*How do we solve a problem like...*”, invites researchers, practitioners, and policymakers to critically and creatively engage with emerging challenges in the prevention and management of workplace bullying, harassment, and related forms of work-related harm. Presentations are encouraged to explore innovative, interdisciplinary, and evidence-based approaches that address both longstanding and emerging issues, including those arising from changing work contexts, technologies, and power relations.

Through diverse presentation formats, the conference aims to foster rigorous dialogue, practical insight, and global exchange to support the development of more inclusive, respectful, and psychologically safe work environments.

Conference Presentation Formats

Individual Oral Presentation

This format allows presenters to share their research or practice-based insights in a concise session, which includes time for audience questions and discussion. It is ideal for showcasing completed studies, innovative interventions, or emerging findings relevant to workplace bullying and harassment.

Snapshot Presentation

A concise 5-minute presentation, perfect for sharing research that is in progress, pilot studies, or early-stage conceptual work. This format allows presenters to introduce emerging ideas and receive constructive feedback from peers in a time-efficient setting.

Poster Presentation

Posters offer a visual and interactive format for presenting research, practice innovations, or conceptual frameworks. Posters should be A0 size in portrait orientation and will be displayed during dedicated poster sessions, allowing for informal discussion and networking with attendees.

Symposia Presentation

Symposia are longer sessions that bring together 3–4 related presentations under a common theme. Each presenter contributes a unique perspective, followed by a moderated discussion and Q&A. This format encourages deeper exploration of complex issues and fosters interdisciplinary dialogue.

Invited Symposia

These are curated sessions led by experts or thought leaders in the field. Invited symposia typically address cutting-edge topics, emerging trends, or policy-relevant themes. Presenters are selected by the conference committee to ensure high-quality contributions aligned with the conference theme.

Workshops

Workshops are interactive, hands-on sessions designed to actively engage attendees in skill-building, applied learning, or structured collaborative activities. This format is ideal for presenters who wish to guide participants through practical tools, techniques, or experiential exercises that can be directly applied in research, practice, or organizational settings. Workshops should prioritise learning, participation, and professional development. Workshops must not be used to promote or sell products or services, nor should they duplicate or compete with activities offered by the IAWBH.

Presentation-Specific Guidelines

All Presentations (except Posters)

Presentation software

- Presentations should be prepared using PowerPoint.
- While presenters may choose to design slides using platforms such as Canva, please be aware that reliable internet access cannot be guaranteed in presentation rooms. Any cloud-based content should be downloaded and available offline.

File submission and upload

- Please bring your presentation on a USB drive on the day of your session.
- Presentations will be uploaded to the conference computer on the day of your presentation.
- We strongly recommend arriving at your session room early to ensure your slides upload and display correctly.

Technical considerations

- Standard audiovisual equipment will be provided (data projector, screen, microphone where required).
- Embedded videos, audio, or animations should be tested in advance and included directly in your PowerPoint file.

Individual Oral Presentation

Presentation format and timing

- Each presentation is allocated 20 minutes in total:
 - 15 minutes for your presentation
 - 5 minutes for audience questions and discussion
- Please plan your slides carefully to remain within the allocated time.

Snapshot Presentation

Presentation format and timing

- Each snapshot presentation is allocated 5 minutes in total.

- This time is for the presentation only; there will be no formal question-and-answer period.
- Presenters are asked to keep strictly to time to ensure sessions run smoothly.

Symposia / Invited Symposia Presentation

Session duration

- Each symposium is allocated 80 minutes in total.
- Convenors are responsible for structuring the session to fit within this timeframe.

Session chair

- Please confirm the Chair for your session in advance.
- The Chair is responsible for keeping the session on time, facilitating discussion, and managing audience questions.

Presentation structure and timing

- We recommend individual presentations of 10–15 minutes each.
- Please ensure the session includes:
 - A brief introduction to frame the symposium and its overarching theme
 - Time for discussant commentary (where applicable)
 - Dedicated time for audience questions and discussion
- Convenors should plan the session carefully to ensure balanced contributions and sufficient time for discussion.

Workshop

Session duration

- Each workshop is allocated 80 minutes in total.
- Facilitators are responsible for planning and managing the session to fit within this timeframe.

Session facilitation

- Please ensure there is a clearly identified workshop facilitator responsible for guiding activities, managing time, and supporting participant engagement throughout the session.

Session planning and structure

- Facilitators should provide participants with a clear agenda for the workshop.
 - This may be displayed on-screen at the start of the session and referred to throughout.
- Please plan the workshop so that participants are not expected to bring any materials or equipment.

Materials and resources

- Facilitators are responsible for bringing all materials and resources required for their workshop.
- Please note that the conference organising committee cannot provide stationery or workshop materials. There are no printing facilities on site.

Room setup and requirements

- If your workshop requires a specific room layout or setup (e.g., cabaret seating, group tables, space for movement), please let us know in advance. While we cannot guarantee specific room configurations, we will do our best to accommodate requests where possible.

Poster Presentation

Poster format and size

- Posters should be prepared in portrait orientation.
- Maximum poster size is A0 (841 × 1189 mm).
- Please ensure text and figures are clearly legible from a distance of 1–2 metres.

Poster content

- Posters should clearly present the aims, key methods, main findings, and implications of the work.
- Visual clarity is encouraged; posters should prioritise concise text, clear headings, and high-quality figures.

Poster printing and transport

- Presenters are responsible for printing and transporting their poster to and from the conference.
- The conference does not provide on-site poster printing facilities.

Poster display and setup

- Posters must be mounted in the designated poster area during the assigned poster session.
- Mounting materials (e.g., pins or Velcro) will be provided.

Presenter attendance


- At least one author should be present at their poster during the scheduled poster sessions to engage with attendees and respond to questions.

Accessibility considerations

- Please consider accessibility when designing your poster, including:
 - Use of large fonts and high-contrast colour schemes

- Clear layout and logical flow of information
- Presenters are encouraged to prepare a brief verbal summary of their poster for attendees.

Contact Information

For questions regarding presentation format, please contact the Scientific Chair: Dr Annabelle Neall,  Annabelle.Neall@flinders.edu.au